



# Jewish War Veterans

*of the United States Of America*

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## National Convention Committee

### ***WOULD YOU LIKE TO HAVE A NATIONAL CONVENTION IN YOUR CITY?***

Following are the criteria you need to follow if you would like to submit a proposal to host the next convention in 2024 or 2025 or 2026.

There will be more latitude on the dates – we will no longer be locked into late August.

Also please note that some of the criteria may change. Once proposals are received the Convention Committee will choose the best proposal.

The winning Department and Posts will be expected to assist in the planning and execution of the sponsored convention.

### **CRITERIA FOR SUBMITTING A JWV CONVENTION PROPOSAL**

#### **2024 or 2025 or 2026 NATIONAL CONVENTION**

Submission Deadlines are as follows: 2024: not later than October 31, 2022; subsequent years July 1<sup>st</sup>.

**FIRST:** You must contact the local Convention or Visitor's Bureau in the town you are proposing for a convention site. Often, they have arrangements with certain hotels that will provide additional benefits if you go through them, rather than reaching out to the hotel directly. They should be provided with the criteria first.

**SECOND:** Your proposal will be submitted to the chair of the Convention Committee thru Cara Rinkoff at National – via email at [crinkoff@jwv.org](mailto:crinkoff@jwv.org) or via mail: 1811 R Street NW, Washington, DC 20009.

**DATES:** Between July 1 and early September, avoiding the High Holidays, of 2024 or 2025 or 2026; Sunday thru Thursday

#### **ROOM COST:**

- The negotiated rate should be valid for 3 nights prior to the convention start date (Thursday, Friday, and Saturday) and also for 1 or 2 nights after the close (Friday and Saturday)
- Saturday night: 10 rooms
- Sunday night: 55 rooms
- Monday thru Thursday nights: 85 rooms
- Comp. rooms as follows:
  - 1 - Presidential Suite Sunday thru Thursday
  - 2 - 1 Bedroom Suites Friday thru Friday
  - 1 – Standard Upgraded Room Friday thru Friday
  - 1 – Standard King Room Friday thru Friday
- 1 staff room Saturday thru Friday
- Meeting rooms – what is available; will be negotiated at a later date
- Cancellation policy.
- Percentage of reserved rooms we need to satisfy and release date.



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### **DINING:**

- What restaurants are available on property?
- Capacities
- What discounts are available?
- There will be a banquet on Tuesday night for 85-100 people
- There will be a banquet on Thursday night for 100-125 people

### **TRANSPORTATION:**

- What parking is available on property and is there a charge?
- If there is a charge, what discount is available?
- Need 6 Comp parking spaces.
- What is the nearest airport and distance?
- What transportation, if any, is available to the airport?
- What public transportation is available?

**TOURISM:** Please provide a brief summary of the city sights or points of interest for the city being proposed.

### **DEPARTMENT AND/OR POST INVOLVEMENT:**

- Have you cleared your proposal with the Department Commander? If not, it needs to be discussed and agreed to before submission to the Convention Committee.
- How many people from your local Post do you estimate will attend?
- How many people from your Department do you estimate will attend?
- Who will be the point of contact should your proposal city be selected? (provide name, email, and phone number)

**The National Conventions for 2022 (Savannah) and 2023 (Jacksonville) have already been contracted.**